



# WAVENDON GATE SCHOOL

Gregories Drive, Wavendon Gate, Milton Keynes. MK7 7HL

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Headteacher: Kerry Jarman BA (Hons)

## **Part Time Caretaker**

**Monday to Friday, 7am – 10am**

**Salary range: Grade C1 (£25,183 FTE, actual £10,209) Pay award pending**

**Temporary contract starting ASAP**

Wavendon Gate school is a caring community school. Our site is a large 25 year old establishment which requires general duties of cleaning, fixing, maintenance and security. We appoint designated tradespersons when required for specific projects.

We are seeking to appoint an enthusiastic, hardworking and dedicated Caretaker to be responsible for the maintenance and security of the school premises. Your morning will include opening the school premises, identifying hazards, risks and repairs, minor maintenance work along with general cleaning and caretaking duties as directed by the Headteacher. Please see the person specification for a full list of responsibilities.

Experience of working within a trade and knowledge of health and safety regulations i.e. COSHH, fire safety, risk assessments would be beneficial but are not essential as training will be given.

The appointed candidate will need to have strong organisational skills to run our annual cycle of health and safety checks and ensure compliance. The role is autonomous and therefore you must be self-motivated and organised. You should be IT literate with experience of email, Word and basic internet skills when researching for specific tasks.

**Please complete the application form from our website. We warmly welcome visits prior to an application so you are able to see our fantastic school in action.**

Further details or to book a visit, please contact [admin@wavendongateschool.co.uk](mailto:admin@wavendongateschool.co.uk) or 01908 586394.

**Due to the urgency of this position the closing date for applications will be 18th June 2025**

The school reserves the right to close the application process at any stage should we receive sufficient and suitable applications.

**Interviews will take place Friday 20th June 2025**

**Our school is committed to safeguarding children;  
the successful applicant will require an enhanced DBS check with further vetting  
checks including references taken.**

**The school may also carry out an online search including social media.  
Milton Keynes Council is an equal opportunities employer.**

