



WAVENDON GATE SCHOOL

Gregories Drive, Wavendon Gate, Milton Keynes. MK7 7HL

Tel: 01908 586394

Email: admin@wavendongateschool.co.uk

Website: www.wavendongateschool.co.uk

Headteacher: Kerry Jarman BA (Hons)

Full Time Caretaker Level 2

Hours: Split Shift 37.5 hours per week Monday to Friday, 7am – 12pm / 3.30pm – 6pm
(Hours can be flexible for the right candidate)

Salary: Grade D £27,186 - £28,522

Contract: Permanent, 52 weeks per year

Start date: July 2026

We are seeking a reliable, proactive and hardworking L2 Caretaker to join our school. This is a fantastic opportunity for someone who takes pride in maintaining a safe, secure and welcoming environment for pupils, staff and visitors.

The successful candidate will play a key role in the day-to-day operation of the school site, ensuring that our building and grounds are clean, well maintained and compliant with health and safety requirements.

What we offer

- A welcoming and supportive school community
- Friendly and dedicated staff team
- Opportunities for training and professional development
- Local Government Pension Scheme
- A varied and rewarding role where no two days are the same

Key responsibilities

- Opening and securing the school premises, acting as a key holder
- Carrying out routine maintenance, repairs and basic DIY tasks
- Undertaking regular health and safety and site security checks
- Monitoring and reporting defects, hazards and maintenance issues
- Supporting contractors on site and overseeing works where required
- Maintaining the cleanliness and appearance of the school grounds
- Assisting with manual handling tasks and movement of equipment
- Supporting school events and lettings as required
- Ensuring compliance with safeguarding, COSHH and health & safety procedures

What we are looking for

- Has experience in caretaking, site management, maintenance or facilities work
- Is practical, organised and able to work independently
- Has good knowledge of health and safety procedures
- Can carry out minor repairs and maintenance confidently





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- Has good communication skills
- Is flexible, dependable and takes pride in their work
- Can use basic IT systems or smart devices to report issues and complete checks
- Understands the importance of safeguarding and confidentiality within a school environment

How to Apply

Please complete the application form available on our website. We warmly encourage prospective applicants to visit the school to see our community in action.

For further details or to arrange a visit, please contact: admin@wavendongateschool.co.uk or telephone 01908 586394

Closing date: Friday 5th June 2026

Interview date: Week commencing 8th June 2026

Please note: We reserve the right to close applications early if a sufficient number of suitable candidates apply.

Safeguarding Statement

Our school is committed to safeguarding and promoting the welfare of children. The successful applicant will be required to undertake the role of Deputy DSL and complete relevant safeguarding training. An enhanced DBS check and additional pre-employment checks, including references and an online search (including social media), will be required.

Milton Keynes Council is an equal opportunities employer.

